



2025 Co-operative Housing Association of Eastern Ontario (CHASEO) Diversity Scholarship Application

Deadline: June 30, 2025, at 4:00 p.m.

110 Didsbury Road, Ottawa, ON K2T 2C2

E-mail: info@chaseo.coop

Website: chaseo.coop

Phone: (613) 327-2450

CHASEO recognizes that the strength of our membership is reflected in the many cultures and identities represented within our co-ops. CHASEO encourages applications from these diverse communities.

Our Goal

The CHASEO Diversity Scholarship aims to recognize people living in co-ops who are actively promoting diversity through work within their community. We want to help them with their post-secondary education by providing them with award money, credit counseling and employment services.

The Scholarship

You could be eligible for a scholarship if you attend a publicly funded Canadian college or university or have an approved apprenticeship training program. We offer scholarships for students who are just graduating from high school, enrolled in a post-secondary program, or returning to school after a break to complete an undergraduate program.

Here is how the scholarship may be distributed if you are entering your first year:

	First-year	Second year	Third year	Fourth-year
Four-year program	\$2,000	\$1,000	\$1,000	\$1,000
Three-year program	\$2,000	\$1,000	\$1,000	N/A
Two-year program	\$2,000	\$1,000	N/A	N/A

If you are already attending college or university:

The scholarship is pro-rated for your undergraduate program. For example, someone who is halfway through a program would be funded for the remaining years of that program.

Students will have to show us:

- they are already registered full-time
- a transcript showing passing marks for the program
- accounts with the college or university are up to date

Eligibility

Applicants Must:

Live in a CHASEO member co-op.

Plan to attend a recognized, publicly funded, Canadian, post-secondary education institution - community college, university or approved apprenticeship-training program full-time in the 2025/2026 academic year.

Applicants have used their knowledge and understanding of diversity to contribute positively to their school and/or local community.

Have demonstrated a financial need.

**Before completing this application, please contact the Co-operative Housing Association of Eastern Ontario (CHASEO) to ensure eligibility.
613-237-2450 info@chaseo.coop.**

Important information

- Fill out the application clearly.
- Your essay should be in Word format.
- Gather all required documents from their sources ahead of time.

Co-operative Housing Association of Eastern Ontario (CHASEO) Diversity Scholarship Application

Part A: Contact Information

First Name			
Last Name			
Date of Birth	Year	Month	Day
Phone Number			
Email Address			
Name of the CHASEO member co-op you live in. <i>Please note: The co-op must be a member of the Co-operative Housing Association of Eastern Ontario (CHASEO)</i>			
Home Street Address			
City			
Postal Code			

Secondary Contact Information

First Name	
Last Name	
Relationship	
Phone Number	
Email Address	
Home Street Address	
City	
Postal Code	

Education / Work

What year of college, university, or apprenticeship program will you be enrolled in in September?	
Post-secondary institution you plan to attend	
Please provide your student number if you are already in a college or university program.	
What program are you enrolled in or plan to enroll in?	
What is the name of the high school you are graduating or have graduated from?	
In which year will you graduate, or did you graduate?	

Part B: Volunteer Activities

We ask you to provide information on three volunteer activities you have participated in promoting diversity.

Volunteer Activity #1

Name of the Organization	
What was your role there?	
Start Date	
End Date	
Hours per week	
Please describe this volunteer activity and your responsibilities:	

Volunteer Activity #2

Name of the Organization	
What was your role there?	
Start Date	
End Date	
Hours per week	
Please describe this volunteer activity and your responsibilities:	

Volunteer Activity #3

Name of the Organization	
What was your role there?	
Start Date	
End Date	
Hours per week	
Please describe this volunteer activity and your responsibilities:	

Part C: Essay

*Please write below a short essay (500 words) on the following subject:
"How has your community involvement promoted diversity?"*

Part D: Financial Situation

Please fill in the chart below with approximate amounts. Include all your expenses and income sources for the upcoming academic year, not including the diversity scholarship. Please remember that you are calculating for the **entire year**, not just the school year. Misrepresentation of your financial situation will result in your application being disqualified.

Expenses:

Housing	\$
Travel (car, public transit)	\$
Tuition and fees	\$
Books and supplies	\$
Personal expenses (personal care items, etc.)	\$
Other (please specify)	\$
Total Expenses	\$

Income:

Personal Savings	\$
Student loans or grants	\$
Awards and bursaries	\$
Family contribution	\$
Employment income	\$
Other (please specify)	\$
Total Income	\$

Part E: References

Please provide two written reference letters. The letters should be no longer than two pages in length and single-spaced.

- If you are graduating from high school, one letter must be from your school's teacher, guidance counselor, or administrator and must be on school letterhead.
- If you are part-way through your college or university program, one letter on letterhead from one of your instructors or professors should be sufficient.
- If you return to school after an interruption, your letters could be from your co-op coordinator or an employer.

Both letters should illustrate your character, community contributions and the likelihood of your future academic success.

Part F: Transcript

Please attach your transcript as a scanned document.

Part G: Consent and Declaration

I certify that the above information is accurate and complete. I understand that any false or incomplete information may cancel my application.

I, _____, agree that:

1. Scholarship decisions may only be made by the Co-operative Housing Association of Eastern Ontario (CHASEO), and these decisions are final.
2. I will only be granted scholarship funds if I am enrolled full-time in a publicly funded Canadian college or university or approved apprenticeship training program for the upcoming academic year.
3. My name and photograph will be published if I am successful.
4. I will participate in CHASEO functions if attendance is requested.

Applicant's name (please print)

Applicant's signature

Parent/guardian's signature
(If under 18 years old)

Date

Keep In Mind...

Applications must be received at our office by **June 30, 2025, at 4:00 p.m.**

1. You may email or mail your application to us by the deadline.
2. You may be asked to come in for an interview a few weeks after the deadline.
3. Upon proof of enrollment, we will forward the scholarship funds to the successful recipient.
4. Please double-check the tuition payment deadline for the school you plan to attend.

☒ Checklist:

<input type="checkbox"/>	I have checked to ensure I have completed the application form.
<input type="checkbox"/>	I have signed and dated the application.
<input type="checkbox"/>	I have enclosed an up-to-date academic transcript .
<input type="checkbox"/>	I have provided 2 reference letters , one from my school on letterhead.

**Your application must be received at our office by
June 30, 2025, 4:00 p.m.**

**We will not process any incomplete or late
applications.**

Submit your application by mail or in person:

Co-operative Housing Association of Eastern Ontario (CHASEO)
110 Didsbury Road
Ottawa, ON
K2T 2C2

Or by email:

info@chaseo.coop



The Diversity Scholarship program is a joint project of the Co-operative Housing Association of Eastern Ontario (CHASEO) and the Co-operative Housing Federation of Toronto Charitable Fund.