

Co-operative Housing Association of Eastern Ontario (CHASEO) Diversity Scholarship 2023 Application

Deadline: June 30, 2023, at 4:00 p.m.

311-225 Metcalfe Street, Ottawa, ON K2P 1P9

Email: jfournier@chaseo.coop

Website: chaseo.coop

Phone: (613) 230-2201 ext 242

CHASEO recognizes the strength of our membership is reflected in the many cultures and identities represented within our co-ops. CHASEO encourages applications from these diverse communities.

Our Goal

The CHASEO Diversity Scholarship aims to recognize people living in co-ops actively promoting diversity through work within their community. We want to help them with their post-secondary education by providing scholarships.

The Scholarship

You could be eligible for a scholarship if you attend a publicly-funded Canadian college, university or approved apprenticeship-training program. We offer scholarships for students who are just graduating from high school, are enrolled in a post-secondary program, or are returning to school after a break to complete an undergraduate program.

Here is how the scholarship may be distributed if you are entering your first year:

	First-year	Second-year	Third-year	Fourth-year
Four-year program	\$2,000	\$1,000	\$1,000	\$1,000
Three-year program	\$2,000	\$1,000	\$1,000	N/A
Two-year program	\$2,000	\$1,000	N/A	N/A

If you are already attending college or university:

The scholarship is pro-rated for your undergraduate program. For example, someone partway through a program would be funded for the remaining years of that program.

Additional funds may be available:

Starting in the second year, several colleges and universities provide more money to CHASEO Diversity Scholarship winners. These scholarships average \$3,000 per student.

(Please note: Some conditions apply. Recipients' average must meet standard requirements.)

Eligibility

To apply for the scholarship, you must:

- Live in a CHASEO member co-op.
- Plan to attend a recognized, publicly funded, Canadian post-secondary education institution (community college, university, or approved apprenticeship-training program) full-time in the 2023/2024 academic year.
- Have used your knowledge and understanding of diversity to contribute to your school or local community positively.
- Have demonstrated a financial need.

Required information

You must provide the following information:

- If you have applied for admission** to the program: proof that you applied and a transcript showing that you satisfy admission requirements.
- If you have been admitted** to the program: proof of full-time registration.
- If you have already started** the program: proof that your account with the educational institution is in good standing.

Before completing this application, please get in touch with the Co-operative Housing Association of Eastern Ontario (CHASEO) to ensure eligibility : 613.230.2201, ext. 223 or jfournier@chaseo.coop.

To apply for the scholarship:

- Gather all required documents.
- Fill out the application.
- Submit your essay in Word format.

Co-operative Housing Association of Eastern Ontario (CHASEO)
2023 Diversity Scholarship Application

Part A: Contact Information

First Name			
Last Name			
Date of Birth	Year	Mont	Day
Phone Number			
Email Address			
Name of the CHASEO member co-op you live in. <i>Please note: The co-op must be a member of the Co-operative Housing Association of Eastern Ontario (CHASEO).</i>			
Home Street Address			
City			
Postal Code			

Secondary Contact Information

First Name			
Last Name			
Relationship			
Phone Number			
Email Address			
Home Street Address			
City			
Postal Code			

Education

In which year will you or did you graduate from high school?	
In which high school will you or did you graduate?	
In which postsecondary program (college, university or approved apprenticeship training program) are you planning to enroll or already enrolled?	
Which post-secondary institution do you plan to attend?	
In September 2023, in which year of the program will you be enrolled?	
If you are already enrolled in the program, please provide your student number.	

Part B: Volunteer Activities

Please provide information on three volunteer activities you have participated in promoting diversity.

Volunteer Activity #1

Name of the organization			
What was your role there?			
Start date	Year	Month	Day
End date	Year	Month	Day
Hours per week			
Please describe this volunteer activity and your responsibilities:			

Volunteer Activity #2

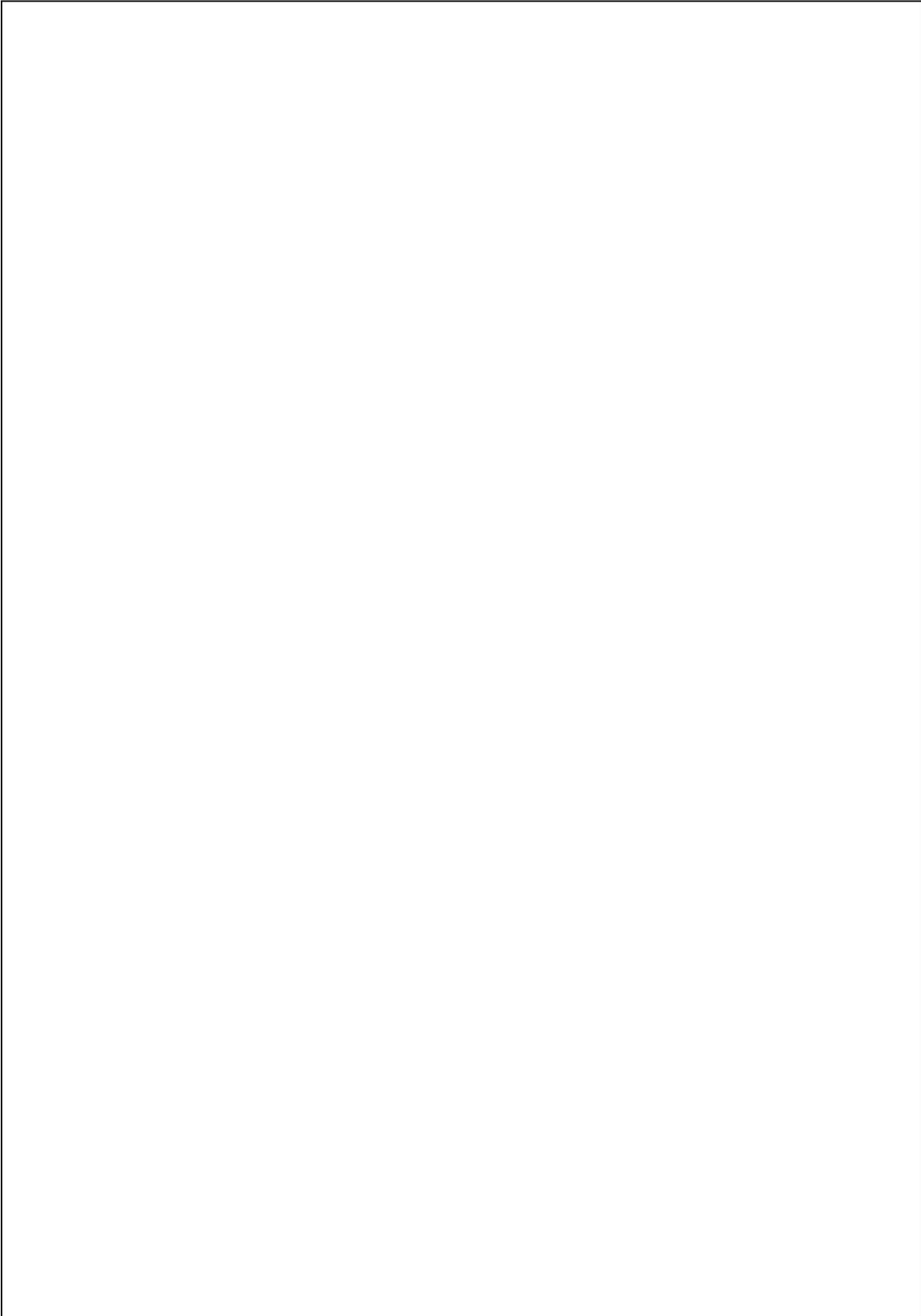
Name of the organization			
What was your role there?			
Start date	Year	Month	Day
End date	Year	Month	Day
Hours per week			
Please describe this volunteer activity and your responsibilities:			

Volunteer Activity #3

Name of the organization			
What was your role there?			
Start date	Year	Month	Day
End date	Year	Month	Day
Hours per week			
Please describe this volunteer activity and your responsibilities:			

Part C: Essay

*Please write below a short essay (500 words) on the following subject:
"How has your community involvement promoted diversity?"*

A large, empty rectangular box with a thin black border, intended for the student to write their 500-word essay. The box occupies most of the page below the question.

Part D: Financial Situation

Please fill in the chart below with approximate amounts. Include all your expenses and income sources for the upcoming academic year, not including the diversity scholarship. Please remember that you calculate for the entire year, not just the school year. Misrepresentation of your financial situation will result in your application being disqualified.

Expenses:

Housing	\$
Travel (car, public transit)	\$
Tuition and fees	\$
Books and supplies	\$
Personal expenses (personal care items, etc.)	\$
Other (please specify)	\$
Total Expenses	\$

Income:

Personal Savings	\$
Student loans or grants	\$
Awards and bursaries	\$
Family contribution	\$
Employment income	\$
Other (please specify)	\$
Total Income	\$

Part E: References

Please provide **two** reference letters. The letters should be no longer than two pages in length and single-spaced.

- If you are still in high school**, one letter (on letterhead paper) must be from a teacher, guidance counsellor or administrator of your school.
- If you are currently enrolled in the program**, one letter (on letterhead paper) must be from one of your instructors or teachers.
- If you return to school after a break**, your letters could be from your co-op program coordinator or an employer.

Both letters should provide information on your character, your contributions to your community and your likelihood of academic success.

Part F: Transcript

Please attach your transcript as a scanned document.

Part G: Consent and Declaration

I certify that the above information is accurate and complete. I understand that any false or incomplete information may cancel my application.

I, _____, agree that:

1. Scholarship decisions may only be made by the Co-operative Housing Association of Eastern Ontario (CHASEO), and these decisions are final.
2. Scholarship funds will only be granted if I am enrolled full-time in a publicly funded Canadian college or university or approved apprenticeship-training program for the upcoming academic year.
3. If I am successful, my name and photograph will be published.
4. I will participate in CHASEO functions if attendance is requested.

Applicant's name
(please print)

Applicant's signature

Parent or guardian's signature
(If applicant is less than 18 years old)

Date

Keep this in mind!

Applications must be received at our office by **June 30, 2023, at 4:00 p.m.**

1. You may email your application to us, mail it, or drop it off in person, as long as we have your completed application and all supporting documents by the deadline.
2. You may be asked to come in for an interview a few weeks after the deadline.
3. We will forward the scholarship funds to the successful recipient upon proof of enrollment.
4. Please double-check the tuition payment deadline dates for the school you plan to attend.

Checklist:

<input type="checkbox"/>	I have checked to make sure I have filled out the application form.
<input type="checkbox"/>	I have signed and dated the application.
<input type="checkbox"/>	I have joined an up-to-date academic transcript.
<input type="checkbox"/>	I have provided 2 reference letters , one from my school on letterhead paper.

**Your application must be received at our office by
June 30, 2023, at 4:00 p.m.**

**We will not process incomplete
or late applications.**

Submit your application by email:

jfournier@chaseo.coop

ou by mail:

Co-operative Housing Association of Eastern Ontario
Attention: Jovette Fournier, Executive Director
311-225, Metcalfe Street
Ottawa ON K2P 1P9

